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Washtenaw Community College Internship Opportunities 2026

Description

Washtenaw Community College (WCC) is offering exciting internship opportunities for motivated individuals in 2026. As an intern at WCC, you will have the chance to contribute to the college's mission of providing high-quality education and support services to students. This internship program aims to provide hands-on experience in a dynamic educational environment.

Responsibilities

- Assist in the development and implementation of educational programs and initiatives.
- Collaborate with faculty and staff on various projects related to student support services.
- Engage in research and analysis to contribute to the enhancement of educational programs.
- Support administrative functions and participate in day-to-day operations within the college.
- Attend meetings, workshops, and events to gain exposure to different aspects of the educational institution.

Qualifications

- Currently enrolled in an accredited college or university.
- Pursuing a degree in Education, Administration, Business, or a related field.
- Strong academic record with a minimum GPA of 3.0.
- Excellent communication and interpersonal skills.
- Demonstrated ability to work both independently and collaboratively in a team environment.

Experience

- Previous experience in an educational setting is a plus but not required.
- Experience with research, data analysis, and project management is advantageous.
- Familiarity with Microsoft Office Suite and other relevant software.

Skills

- Strong organizational and time management skills.
- Detail-oriented with a focus on accuracy.
- Critical thinking and problem-solving abilities.
- Adaptability and a willingness to learn.
- Effective communication and presentation skills.

Job Benefits

- Gain practical experience in the education sector.

Hiring organization

Washtenaw Community College

Employment Type

Intern

Duration of employment

6 Months

Industry

Higher Education

Job Location

Ann Arbor, Michigan, United States,
48103, Ann Arbor, Michigan, United States

Working Hours

8

Base Salary

10

Date posted

September 1, 2026

Valid through

25.02.2027

- Networking opportunities with professionals in the field.
- Exposure to various facets of educational program development and administration.
- Potential for academic credit (subject to college/university policies).

How To Apply

Interested candidates should submit a resume, cover letter, and a brief statement of interest outlining their career goals and why they are interested in interning at Washtenaw Community College.

Washtenaw Community College is an equal opportunity employer. We encourage applications from candidates of all backgrounds and experiences.