Internshipstoo.online

https://www.internshipstoo.online/job/state-of-oregon-jobs-forestry-grants-coordinator-bend-or-usa/

State of Oregon Jobs — Forestry Grants Coordinator — Bend, OR, USA

Description

A Forestry Grants Coordinator combines routine coordination with hands-on forestry program administration responsibilities, a useful career area linked to State of Oregon in Bend, OR, USA. Typical tasks include tracking forest restoration grant submissions and preparing project milestone and expense reports, with clear handovers helping the team stay on track. Skills in forestry and grants, alongside good communication, make this type of work easier to manage.

Responsibilities

- Track forest restoration grant submissions.
- Prepare project milestone and expense reports.
- Document progress clearly and share outstanding questions with the right colleagues.
- Share work updates and close out records when each task is complete.

Qualifications

- Practical familiarity with forestry and grants.
- Ability to organize information and communicate clearly with colleagues or service users.
- Attention to accuracy, deadlines, and established operating procedures.

Experience

A background in forestry, academic projects, or related service work provides useful preparation for forestry grants coordinator responsibilities.

Skills

forestry, grants, project tracking, communication, organization, accuracy

Career Information

Explore the State of Oregon official website for organization and career information.

Hiring organization
State of Oregon

Employment Type

Industry
Forestry Program Administration

Job Location
Bend, OR, United States

Date posted
November 16, 2026

Valid through
2026-11-21