State of Florida Jobs — Emergency Management Logistics Coordinator — Tallahassee, FL, USA

Hiring organization
State of Florida

Employment Type

Industry
Emergency Management

Job Location
Tallahassee, FL, United States

Date posted
November 16, 2026

Valid through
2026-11-27

Description

In emergency management, an Emergency Management Logistics Coordinator keeps everyday services organized, which makes the role relevant to State of Florida jobs in Tallahassee, FL, USA. Core duties include maintaining emergency supply inventories and coordinating response resource requests, supported by clear notes on progress and outstanding items. Skills in incident logistics and stock control, alongside good communication, make this type of work easier to manage.

Responsibilities

- Maintain emergency supply inventories.
- Coordinate response resource requests.
- Document progress clearly and share outstanding questions with the right colleagues.
- Share work updates and close out records when each task is complete.

Qualifications

- Practical familiarity with incident logistics and stock control.
- Ability to organize information and communicate clearly with colleagues or service users.
- Attention to accuracy, deadlines, and established operating procedures.

Experience

A background in incident logistics, academic projects, or related service work provides useful preparation for emergency management logistics coordinator responsibilities.

Skills

incident logistics, stock control, emergency readiness, communication, organization, accuracy

Career Information

Explore the State of Florida official website for organization and career information.