OmniTRAX, Inc. Jobs — Rail Infrastructure Project Assistant — Tulsa, OK, USA

Description

A Rail Infrastructure Project Assistant brings together rail transport infrastructure coordination responsibilities that may interest those reviewing Omnitrax Jobs in Tulsa, OK, USA. Practical assignments may include maintaining track project records, tracking contractor work documentation, and updating project status and safety files. Experience with rail infrastructure, project files, or safety documentation can help build confidence in this type of work.

Responsibilities

- Maintaining track project records.
- Tracking contractor work documentation.
- Updating project status and safety files.

Qualifications

- Working familiarity with rail infrastructure and project files.
- Comfortable with maintaining track project records and checking details before handover.
- Comfortable working with spreadsheets, checklists, or structured digital files.

Experience

Experience organizing information connected to rail transport infrastructure coordination is particularly transferable.

Skills

rail infrastructure, project files, safety documentation, Rail Infrastructure Project Assistant

Career Information

Explore OmniTRAX, Inc. career and organization information to find current openings and application instructions.

Hiring organization
OmniTRAX, Inc.

Employment Type

Industry
Rail & Transportation

Job Location
Tulsa, OK, United States

Date posted
November 17, 2026

Valid through
2026-11-28