City of Mesa Jobs — Transportation Planning Assistant — Mesa, AZ, USA

Hiring organization
City of Mesa

Employment Type

Industry
Local Government

Job Location
Mesa, AZ, United States

Date posted
November 19, 2026

Valid through
2026-11-28

Description

A Transportation Planning Assistant focuses on city transportation and mobility planning, an area worth understanding when considering City of Mesa Jobs in Mesa, AZ, USA. Daily tasks can range from collecting traffic project data to organizing public transport planning documents and preparing meeting exhibits and notes. A solid foundation in transportation planning, data collection, and technical records makes these tasks easier to handle.

Responsibilities

- Collecting traffic project data.
- Organizing public transport planning documents.
- Preparing meeting exhibits and notes.

Qualifications

- Working familiarity with transportation planning and data collection.
- Comfortable with collecting traffic project data and checking details before handover.
- Good at checking instructions, escalating concerns, and meeting routine deadlines.

Experience

A work, internship, or coursework background involving technical records can support this career track.

Skills

transportation planning, data collection, technical records, Transportation Planning Assistant

Career Information

Explore City of Mesa career and organization information to find current openings and application instructions.