City of Long Beach Jobs — Parks and Recreation Assistant — Los Angeles, CA, USA

Hiring organization
City of Long Beach

Employment Type

Industry
Parks & Recreation

Job Location
Los Angeles, CA, United States

Date posted
November 9, 2026

Valid through
2026-11-28

Description

A **Parks and Recreation Assistant** is a useful career option to research when searching **City of Long Beach Jobs** opportunities in **Los Angeles, CA, USA**. Key duties generally involve helping schedule recreation activities, maintaining facility booking records, and sharing changes with the right people. This work rewards consistency, recreation, and thoughtful communication with colleagues.

Responsibilities

- Help schedule recreation activities.
- Maintain facility booking records.
- Follow field or facility safety guidance and keep activity logs current.
- Share site observations with supervisors and help coordinate follow-up work.

Qualifications

- Awareness of outdoor work, visitor services, or conservation practices.
- Reliability, teamwork, and accurate recording of field activities.
- Practical familiarity with recreation and scheduling.

Experience

Previous exposure to scheduling or routine process documentation can help candidates prepare.

Skills

Recreation, scheduling, customer service, Parks and Recreation Assistant, Field records, safety awareness, public service

Organization Website

Explore City of Long Beach career and organization information.