



<https://www.internshipstoo.online/job/city-of-dallas-internship/>

City Of Dallas Internship Employments Program & Opportunities 2025

Description

The City of Dallas Internship Employment Program provides students and recent graduates with an opportunity to gain hands-on experience in public service, develop professional skills, and contribute to projects that impact the Dallas community. Interns will work closely with city officials and department teams to support various municipal initiatives and operations.

Responsibilities

- Assist city departments in research, administrative tasks, and project coordination.
- Support community programs and city-wide initiatives.
- Attend meetings, prepare reports, and contribute to policy recommendations.
- Engage with residents and stakeholders to gather input and improve services.
- Perform data collection and analysis for city improvement projects.
- Collaborate with professionals in fields such as urban planning, public policy, finance, IT, and public works.
- Maintain accurate records and ensure confidentiality in handling city-related information.

Qualifications

- Must be currently enrolled in or recently graduated from an accredited college or university.
- Open to undergraduate and graduate students in various fields such as Public Administration, Business, Engineering, Environmental Science, Communications, IT, and more.
- Must be legally authorized to work in the U.S. without sponsorship.
- Strong interest in public service and community engagement.

Experience

- No prior work experience required; however, previous internships, volunteer work, or leadership roles in school organizations are a plus.
- Familiarity with Microsoft Office Suite, Google Workspace, and other relevant software is preferred.

Skills

- Strong verbal and written communication skills.
- Analytical and problem-solving abilities.
- Ability to work independently and collaboratively in a team environment.
- Time management and organizational skills.
- Customer service and interpersonal skills to engage with the public and city

Hiring organization

City Of Dallas Internship

Employment Type

Intern

Duration of employment

6 Months

Industry

Government Administration

Job Location

Dallas, TX, United States, 75201,,
Dallas,, TX,, United States,

Working Hours

8

Base Salary

10

Date posted

September 19, 2026

Valid through

18.02.2026

employees.

Job Benefits

- Gain practical experience working with city government.
- Networking opportunities with professionals and city leaders.
- Exposure to real-world projects and community development initiatives.
- Potential academic credit (subject to university approval).
- Stipend or hourly wage (based on department funding and position availability).

How To Apply

Interested candidates should submit an online application through the City of Dallas official website. The application must include:

- A resume detailing academic background and relevant experiences.
- A cover letter expressing interest in the internship and desired department.
- Letters of recommendation (if applicable).

[Job Vacancies Portal Here:](#)