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Chicago Public Schools Summer Internship Program 2026

Hiring organization
Chicago Public Schools

Employment Type
Intern

Duration of employment
6 Months

Industry
Education Administration Programs

Job Location
Chicago, Illinois, United States, 60601, Chicago, Illinois, United States

Working Hours
8

Base Salary
10

Date posted
October 23, 2026

Valid through
25.02.2027

Description

As a CPS summer intern, you'll collaborate with dedicated educators, administrators, and community partners across various program areas like:

- **Curriculum & Instruction:** Assist with developing engaging lesson plans, supporting teachers, and analyzing educational data.
- **Student Support Services:** Provide academic, social, and emotional support to students, contribute to outreach programs, and develop resources.
- **Technology & Innovation:** Help integrate technology into classrooms, support digital learning initiatives, and explore educational technology tools.
- **Communications & Outreach:** Assist with communication initiatives, manage social media platforms, and contribute to community engagement efforts.

Responsibilities

- Assist with assigned projects under the guidance of experienced mentors.
- Conduct research, collect data, and prepare reports relevant to your internship area.
- Participate in meetings, workshops, and professional development sessions.
- Develop presentations and recommendations based on your findings.
- Contribute to a positive and collaborative work environment.

Qualifications

- Currently enrolled in an accredited undergraduate or graduate program.
- Minimum GPA of 3.0 required.
- Strong communication, analytical, and problem-solving skills.
- Ability to work independently and as part of a team.
- Proficient in Microsoft Office Suite, with additional software skills preferred depending on the program.
- Passion for education and a commitment to serving diverse communities.

Experience

- Prior internship or relevant work experience preferred, but not required.
- Experience in your field of study or a related field is a plus.
- Strong academic performance demonstrates your ability to excel in the internship.

Skills

- Excellent written and verbal communication skills.

- Ability to manage time effectively and meet deadlines.
- Strong research and data analysis skills.
- Teamwork and collaboration skills.
- Adaptability and willingness to learn new technologies and processes.

Job Benefits

- Gain valuable hands-on experience in the education sector.
- Network with CPS professionals and gain insights into potential career paths.
- Build your resume and enhance your future job prospects.
- Earn a competitive hourly wage (for paid internship opportunities).
- Make a lasting impact on the lives of students and the future of Chicago Public Schools.

How to Apply

- Search for “Summer Internship” opportunities and filter by area of interest.
- Create a profile, review specific program descriptions, and apply to the positions that match your qualifications.
- Prepare your resume, cover letter, and transcripts for submission.
- Internship opportunities vary in duration and focus throughout the summer.
- We encourage applications from diverse students with varied backgrounds and experiences.
- CPS is an equal opportunity employer.